Sustainable development through social enterprise, co-operative and voluntary action

GUIDELINES FOR FULL PAPER SUBMISSION

24th - 27th June 2019
Sheffield Hallam University, United Kingdom

1. Formatting guidelines

To the largest possible extent, authors are invited to respect the following minimal guidelines:

Papers' length: full papers should not exceed 12,000 words, including references.

Characters' type: Arial 11. Use one line space between paragraphs.

Title styles: maximum 4 levels, numbered (1., 1.1., 1.1.1. and 1.1.1.1.).

Boxes, tables, graphs, figures must be numbered and titled.

Use **footnotes** (not endnotes). Characters' type for footnotes: Times New Roman 10.

Use double **quotation marks** (") for dialogue and quoted material in the text. Single quotation marks (') are used for quotes within quotes.

Punctuation: Use no space before and a single space after: full points, commas, colons, semicolons, question mark or any other closing punctuation mark.

Example of comma(,), example of full point(.), example of colon(:), example of semicolon(;), example of question mark(?)

Reference system: The *reference system* adopted is the Harvard reference system: cite the authors' surname, the year of publication and the page reference immediately after the quoted material.

"In Europe, the concept made its first appearance in the early 1990s, at the very heart of the third sector, following an impetus that was first Italian, linked closely with the co-operative movement." (Defourny and Nyssens 2006: 4)

When the authors' surname is cited in the text, just cite the year of publication – and of course, if applicable, the page reference – immediately after the name.

According to Laville and Nyssens (2001), social capital is a fully fledged production factor within social enterprises since it is part of the production process and it improves it, mainly by reducing the transaction costs (...) and by reducing the production costs (...).

If you refer to two or more works by one author in the same year, distinguish them as 1988a, 1988b, etc. When they are more than two authors, cite the first author's surname, followed by "*et al.*".

> The authors conclude that "nearly all the organizations in the sample analyzed declared that they had more than one goal" (Campi *et al.* 2006: 45), which confirms the multiple-goal hypothesis.

When citing two references or more, use a semicolon.

> To a large extent, these interpretations of the economic role of third sector organisations are compatible (Anheier and Ben-Ner 1997; Krashinsky 1997), and they have often been used jointly.

2. Submission and publication options

All full papers received by **24 June 2019** will be included in the on-line platform accessible to participants. Should you not wish your paper to be distributed, please write to us at 7emesconf@emes.net. If you wish, you can add the mention "*Do not quote without author's permission*" on your paper.

Please note that only papers submitted by 24 June 2019 will be eligible for the Best Paper Award (two categories, researcher and PhD). The Awards will be handed in during the closing plenary on the last day of the conference.

If you do not provide your paper in time, please make sure to bring at least 15 copies to distribute to the session participants.

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